❑ **Online Application**
Please complete the application available at pcaschool.org under the Admissions tab.

❑ **Application Fee**
You may submit the $100.00 application fee online at the time of application, or by cash or check to the Admissions Office.

❑ **Copy of Birth Certificate**

❑ **Writing Sample (choose one)**
  ▪ A recent writing sample of your work, at least one full page in length, including teacher comments
  ▪ A one-page essay on the topic of your choice submitted on or before the Experience Day or written during the visit

❑ **School Report Cards**
  ▪ Current report card (through most recent marking period of this year)
  ▪ Last year's report card

❑ **Student Appraisal Form**
  ▪ One completed by current Math teacher
  ▪ One completed by current English teacher

❑ **Test Assessment**
Standardized test results administered within the past year
PCA will administer the Stanford Achievement Test as needed.

❑ **Experience Day**
Applicants are required to spend a school day experiencing classes and community at PCA. We will contact you to schedule this visit for your child.

❑ **Parent & Student Interviews**
Parents: The final step in the application process is meeting with our Principal to discuss your child's learning style and educational needs. Upon completing all other checklist items, you will be contacted to schedule an appointment.

Students: A student interview will be conducted with an administrator during their Experience Day.

All items may be submitted electronically to: applications@pcaschool.org