



APPLICATION CHECKLIST

GRADES 6-12

❑ ONLINE APPLICATION

Please complete the application available at pcaschool.org under the admissions tab.

❑ IEP APPLICANT INFORMATION

Should your child have an IEP, 504, or receive other support services, please provide the most recent documentation to the Admissions Office at the time your application is submitted.

❑ APPLICATION FEE

You may submit the \$100 application fee online at the time of application, or by cash or check, made payable to PCA's Business Office. *(Please not that your application fee must be submitted in order for your application to be processed.)*

❑ COPY OF BIRTH CERTIFICATE

❑ WRITING SAMPLE (CHOOSE ONE)

- A recent writing sample of your work, at least one full page in length, including teacher comments
- A one-page essay on the topic of your choice

❑ SCHOOL REPORT CARDS

- Current report card (through most recent marking period)
- Last year's report card

❑ STUDENT APPRAISAL FORM

- One completed by current Math teacher
- One completed by current English teacher

❑ TEST ASSESSMENT

- Standardized test results administered within the past year

❑ EXPERIENCE DAY

Applicants are required to spend a school day experiencing classes and community at PCA. Your child's Experience Day will include a brief placement evaluation administered by a member of our resource team.

❑ STUDENT INTERVIEW

A student interview will be conducted with an administrator during their Experience Day.

❑ PARENT INTERVIEW

The final step in the application process is meeting with our Principal to discuss your child's learning style and educational needs. This will be scheduled upon the completion of all other application items.

All items may be submitted electronically to: applications@pcaschool.org