

 PORTSMOUTH CHRISTIAN ACADEMY
Policy: Dismissal
Reviewed on: 12/10/21
Approved by:

When the PCA School Nurses conclude a student should be dismissed for the day for their health or the health and safety of others on PCA campus, the student's parents/guardians will be contacted by phone or by another reliable method of communication. The student's parents/guardians will be allotted 60 minutes from the time of the initial communication to the time of pick-up. If a student is not picked up in this allotted time frame, the PCA School Nurse caring for this student will reach out to their immediate supervisor (Lower School or Upper School Principal) to assist in further communication and clarification.

The student may rest in the PCA Health Office until their parent/guardian has arrived. The student should be signed out with the front desk receptionist/administrative assistant before being dismissed.