

## Kaleidoscope Summer 2020

### Registration and Refund Policies for all Summer Programs at Portsmouth Christian Academy

#### REGISTRATION AND REFUND POLICIES

##### REGISTRATION POLICIES

Because camp staff is hired based on registrations, if you register your child for camp and for any reason he/she is not able to come to camp during that time, PCA will still need to be paid in full (if payment has already been processed, NO REFUNDS will take place).

Each month's programs have a registration deadline:

Registration Deadline for June camps: June 8<sup>th</sup>

Registration Deadline for July camps: June 22<sup>nd</sup>

Registration Deadline for August camps: July 27<sup>th</sup>

Once the month deadline has passed, online registration is NO LONGER AVAILABLE. If you would still like to sign up for a program, please email [summer@pcaschool.org](mailto:summer@pcaschool.org) and be prepared to pay the late registration price (depending on availability).

**Late Registrations:** After the registration deadline, the cost of each day, ½ day, or week of Eagle Camp increases by \$10. For example, Eaglet Camp for a full week will increase, from \$200 to \$210.

DISCOVERY CLUBS, SPORTS CAMPS, AND MUSIC PROGRAMS (NOT PRIVATE LESSONS): \$25 late fee added to the cost of registration to each program (per child).

**Transfer Credit:** If you have already registered your camper for a specific half day, day, or week and realize he or she will no longer be able to attend, we will attempt to transfer your credit to another half day, day, or week (depending on availability) but only if you notify [summer@pcaschool.org](mailto:summer@pcaschool.org) within at least two business days before program start date. Payment will still be due; no refunds will take place. This pertains to Eagle Camp only.

Payment for each week's program must be made on or before the first day of participation.

All payments are non-refundable, unless a program becomes unavailable. If a program does become unavailable, we will return the full registration fee(s).

If the minimum number of students needed to run the program is not met, each family will be notified a week before the program is scheduled to run and will be fully refunded (due to the program being unavailable).

##### DISCIPLINE POLICIES

Portsmouth Christian Academy's Kaleidoscope Summer program upholds its character values to their highest degree and expects campers to behave in an appropriate and safe manner while enrolled in our summer programming. When/if discipline or safety issues arise, steps are taken to remove campers' from groups and inform parents of subsequent actions and plans. The director reserves the right to withdraw any camper when the camper's behavior interferes with the rights and safety of others. In such cases, no refunds will be given.