



Substitute Coordinator Position Summary

Portsmouth Christian Academy (PCA) is seeking to fill an opening for a full-time Substitute Coordinator.

Our faculty and staff are united in fulfilling PCA's mission to honor God joyfully by inspiring students to maximize their God-given potential. Our 50-acre campus on the Bellamy River in Dover, NH is home to New England's largest non-denominational Christian school. You will find here a Christ-focused learning environment that prepares young people to be academically equipped, service-oriented, and ready to impact the world for good.

The Substitute Coordinator will act, on behalf of the principals, to obtain teacher substitutes for short-term needs. As possible, the Substitute Coordinator will act as the substitute in the Lower, Middle, and Upper School classrooms.

To apply for this position, please complete a faculty application found on the employment page of our website (pcaschool.org). For more information or to submit a completed application, please email humanresources@pcaschool.org